

Oral Report

Name: _____

	4. Distinguished	3. Proficient	2. Apprentice	1. Novice
Oral Presentation- Overview: Eye contact, confidence	Made lots of eye contact. Spoke clearly and looked very confident.	Made some eye contact. Spoke clearly and looked confident.	Made some eye contact. Voice was too soft. Seemed uncomfortable.	Spoke too softly. Did not stand up straight. Did not look at the audience.
Organization- Preparation: Ready for classwork	Had all of the things they needed for classwork. Homework was all finished.	Had most of the things they needed for classwork. Homework was all finished.	Had some papers or books for classwork. Homework was not all finished.	Did not bring papers or book for classwork. Homework was not finished.
Content- Amount of Information: Topic and length	Work showed understanding of the topic. Work answered the project questions.	Work included many sentences on the topic. Sentences were clear and answer the questions.	Work was about the topic and had sentences that answer the questions.	Work was not about the topic. Sentences were short and did not answer the questions.
Content- Overview: Information about the topic	Had many details about the topic. All details were correct.	Had many details about the topic. A few details were not correct.	Had few details about the topic. Some information was not correct.	Work was not about the topic.

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___ I will speak clearly and look at the audience.

___ I came to class ready to work.

___ My project has many sentences that answer topic questions.

___ My work has information about the topic.